



## GCPS Support Enrichment and Achievement Student Tutor Placement Form

The following is a request for placement within your school. Please review, complete, sign, and return via email or fax (678-442-5281) to Teresa Shuler in the Recruitment office.  
Thank you for your consideration.

University	
Student Name, Email, and Phone Number	
GaPSC Pre-Service/ Certificate ID (if applicable)	
Previously or currently employed with GCPS*	YES _____ NO _____
Dates of Placement	June 12 through June 30 <sup>th</sup> (June 19 is a holiday)
Type of Placement	Summer Tutor for SEA
Cluster Preference (list 2)	
*Grade Level Preference *No guarantee that the student will be placed in the cluster and grade band requested Select 1 Elementary (8AM -2PM) Middle (9AM – 3PM)	
Supervising Teacher *GCPS will assign the teacher	
Request is:	Approved _____ Declined _____
School Designee Signature and Date	

College Contact:
Phone #:
Email address:

For questions and/or concerns regarding this request, please contact:  
Teresa Shuler, [Teresa.Shuler@gcpsk12.org](mailto:Teresa.Shuler@gcpsk12.org) 678-301-6185 phone 678-442-5281 fax